



Simple, verified reference checks for any job seeker



The best way to check work references



Verify your candidates' work experience and skill set BEFORE you make an offer



Expedite hiring with the simplest reference checking platform on the market



Trust that you are hiring a candidate who is honest on their resume and LinkedIn profiles

Recruiter Guide

Recruiter Experience: As a recruiter, you will be able to invite candidates to use WorkGrades and create their own profile.
To begin, from the home page, click on “[+ Invite Candidates](#)” then enter the email addresses of candidates that you would like to invite.

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Search WorkGrades

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Candidates

+ Invite Candidates

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Search Candidate List

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Filter by Tags

Invite Candidates to WorkGrades

Enter email addresses

Enter one or more emails using a comma to separate

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Send Invitation

Once you have invited candidates, you will see them in your list by clicking the “Candidates” button on you home page.

You will see all your candidates (candidates with at least 2 ratings will also have their average rating displayed), whether they have completed their profile or not. You can also add tags to make your searches more relevant. If you wish to remove any candidates, you may also do so from this screen.

Clicking on any of the Candidate names will take you to their WorkGrades profile page.

 Candidates

+ Invite Candidates

Q Search Candidate List

 Filter by Tags

Candidate Name ▾	# of References	WorkGrades	Tags	Last Updated	
johnnytest@myemail.com (Waiting)	0		Add tags	05/12/2024	
Matthew Gianturco	9	5.0 ★★★★★	Add tags	11/18/2020	
Nicholas Di Poi	8	5.0 ★★★★★	Add tags	11/12/2020	
Pascal Vidinski	3	5.0 ★★★★★	Add tags	05/26/2021	
Pascale Kourie	5	4.8 ★★★★★★	Add tags	05/25/2021	
Rebecca Glassman	11	4.9 ★★★★★★	Receptionist 	11/12/2020	